

SPRING INTO A NEW YOU!!!!

NeighborWorks® Omaha Business & Computer Training Courses Spring 2010

Basic Computer 101:

Designed to teach you how to produce Word Documents, Excel Spreadsheets and PowerPoint Presentations. Course also designed to help you navigate in Email and on the Internet.

Wednesday, March 31st – May 19th – 6:00 p.m. – 8:00 p.m.

QuickBooks:

Designed to help you track your company's products, services, income, and expenses. Course will also help you understand, analyze, manage, and measure your company's performance. Basic computer knowledge required.

Tuesday, March 30th – May 4th – 6:00 p.m. – 8:00 p.m.



Starting a Business:

8 week course designed to help you understand what it takes to start a business. Topics include: Budgeting, business financing, credit issues and repair, components of a business plan, identifying your customer and marketing.

Tuesday, March 30th – May 18th -10:00 a.m. – 12:00 p.m.

Thursday, April 1st – May 20th -6:00 p.m. – 8:00 p.m.

Writing Your Business Plan:

10 week course designed to help you develop your roadmap to a successful business. Marketing strategy, financial analysis, cash flow projections and 1, 3, 5 year goals.

Monday, March 29th – May 31st –6:00 p.m. - 8:00 p.m.



eBay Class :

Have items you want to sell and make a profit? Learn how fun and profitable it is to sell items on eBay. Learn the successful tips of internet selling. You will receive instructions on creating an eBay and PayPal account. Set up your own eBay Store and shopping cart to accept credit card payments. Learn the successful tips of buying and selling on the internet to minimize your exposure to risk.

Thursday, April 1st – April 22nd – 6:00 p.m. - 8:00 p.m.

Basic Computer 101 For Seniors

This course will be held at NeighborWorks® Omaha, Thursday, April 1st - May 20th – 2:30 p.m. – 4:30pm

NeighborWorks®
OMAHA

For Further information or to register,
Please Contact:

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ALL CLASSES ARE \$25